

# STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck  
Email: [clerk@stetchworth.org](mailto:clerk@stetchworth.org)

## MINUTES

Full Parish Council Meeting on 16<sup>th</sup> December 2024 at 8pm  
The Ellesmere Centre (Gredley Room).  
Members 7 Quorum 3.

In attendance: Councillor Bell (WB) Chairman, Saunders (PS) Vice Chairman, France (AF), Kempton (LK), Puddick (JP), Breen (SB) and Alan Sharp (AS) and one member of the public.

- 161224/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))**  
None.
- 161224/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest**  
None were made.
- 161224/3 Open Forum for Public Participation**  
One member of the public attended at 20.16 and noted Churchyard tree maintenance required prior approval from the Diocese. They also wished to draw attention to the overgrown path at between Strollers Way.
- 161224/4 To Approve the Minutes of the Meeting held on 16<sup>th</sup> October 2024**  
It was unanimously **RESOLVED** to approve the Full Parish Council Meeting minutes of 16<sup>th</sup> October 2024 as a true and accurate record of the meeting. Motion carried. **Proposed WB Seconded AF**
- 161224/5 Council Business:**
- Update on Play Area surface repairs  
It was noted that the repairs had been completed and the Parish Council were very pleased with the standard of work.
  - Update Parish Council Tree Survey  
It was noted the tree survey had now been completed along with all necessary works.
  - Strollers Way to Coopers Close path - clean up  
The Parish Council have received concerns over the condition of the footpath and although reported to Cambridgeshire County Council the path remained uncleared. It was unanimously **RESOLVED** to complete the necessary works to make the footpath safe for pedestrians. **Proposed WB Seconded AF**
  - Dog Fouling on Recreation Field  
The Parish Council discussed the increased dog fouling on the recreation field and noted their disappointment. It would like to remind all dog owners that dog should always remain on leads whilst using the recreation field and to please clean up after you dog. The Parish Council noted they would erect more signage to the area, AS to obtain.
  - Long term proposal for overall replacement of aging wet pour  
The Parish Council are currently happy with repairs and condition and agreed to monitor the surface and revisit in 6-month intervals or when needed.
  - Bus Shelter on High Street  
The Parish Council had received correspondence from the new owner of 76 High Street, in relation to the bus shelter that backs on to the garage of this property. They wished to enquire into the Parish Councils knowledge of the shelter history and maintenance, should they hold any. The Parish Council wished to note the bus shelter had been in use for many years and is still used by the community and they wished to invite the new owners to the net meeting to discuss further. Clerk to send invitation.
  - To discuss and approve budget for 2025-26  
It was unanimously **RESOLVED** to set the 2025-2026 budget at £20079.00. Motion carried. **Proposed WB Seconded AF**
  - To discuss and approve Precept for 2025-26  
It was unanimously **RESOLVED** to set the 2025-2026 budget at £20079.00. Motion carried. **Proposed WB Seconded AF**
- 161224/6 The Ellesmere Centre**  
There was no update.
- 161224/7 District & County Councillors' Reports**  
District and County councillor Sharp gave a brief report, with the main points surrounding the Capital Maintenance Prioritisation Scheme and Kingsway Solar Farm. It was also noted the drive to reduce empty Sanctuary Homes from 202 to 156.

161224/8

a) **Finance** - to approve accounts for payment:

November 2024

HMRC, Wages and Expenses	BACs	£623.42
TBM - Microsoft 365 licences (monthly) and domain	BACs	£33.75
RH Landscapes – Grass Cutting	BACs	£288.00
Online Playground – wet pour repair	BACs	£767.40
Ellesmere Centre - hire	BACs	£18.00
East Cambs Trading – Tree Survey	BACs	£600.00
Unity bank – service charge	BACs	£6.00
SSE – Street Light energy	BACs	£119.29

December 2024

Mr Whymer – Grass cutting	BACs	£175.00
Ellesmere Centre – Hire	BACs	£18.00
TBM – Microsoft 365 Licences and domain	BACs	£33.75
HMRC, Wages and Expenses	BACs	£491.05
Red Shoes Accounting - payroll	BACs	£45.00

It was unanimously **RESOLVED** to approve all payments, income and bank reconciliations.

**Proposes WB Seconded AF**

b) To note monies received: None

c) To accept bank reconciliations for 30<sup>th</sup> November 2024

It was unanimously **RESOLVED** to approve all payments, income and bank reconciliations.

**Proposes WB Seconded AF**

161224/9

**Planning**

(a) To receive planning application decisions and tree works: - None to discuss but it was noted that an Appeal Notification had been received for 24/00479/FUL.

(b) To consider planning applications received: - None to discuss

161224/10

**Date of Next Meeting & Matters for Future Consideration**

18<sup>th</sup> February 2025 7pm

Meeting closed at 20.38

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K Peck

**Clerk and RFO  
Stetchworth Parish Council**

18<sup>th</sup> February 2024

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W Bell

**Chairman**